

## RCV Minutes

5/7/19

### APPROVED

Rachel (President) called the meeting to order at 7:00.

Kate (Secretary) introduced the minutes from April. A motion to approve the minutes was made, seconded, voted on and approved.

Elaine Parks made a few announcements for 5<sup>th</sup> grade parents regarding Wood Middle School. The sign-up for 6<sup>th</sup> grade orientation is up on the Wood website and there is a 5<sup>th</sup> grade dance on May 30<sup>th</sup> with a parent meeting at the same time. Wood PTA could use volunteers for next year as well.

Mr. Burns gave his updates. He thanked the PTA for the staff appreciation breakfast this week which was especially welcome during this season of testing.

Mr. Burns outlined the preliminary classroom planning and staff assignments for next year. He reminded the group that these plans are not final; if one person departs, it can result in changes throughout. Ms. Bergman (school counselor) is not returning next year and a new counselor has been hired. Ms. Petruccelli is returning to the classroom and a new reading specialist has been hired to fill her position. Ms. O'Gwin and Ms. McGill are retiring. Currently RCV is slated to have three classrooms for every grade next year.

#### Preliminary Staffing Assignments (Subject to Change):

Pre-K: Moreland, Walthall, Bohannon

Kindergarten: Anspach, Pearce, Tastet

Grade 1: Petruccelli, Chin, Silverbook, Kalinock (reading initiative)

Grade 2: Connelly, Molina, Zhu, Pomponi (reading initiative)

Grade 3: Berman, Ferrick, Iraheta

Grade 4: TBD, Larkin, Rush-Smith

Grade 5: Howard, McNiece, Miller

K-5 DHOH: Strand, Goyette, Harsh, Fernsler

Mr. Burns also distributed a copy of Student Information Profile sheet that will go home to parents in preparation for next year's articulation. He wanted to know if there is anything that should be added to the form or any input that anybody had about how the form is structured. The group discussed the overall articulation process and how teachers can communicate relevant information to colleagues.

There was a discussion of this year's 5<sup>th</sup> grade structure with the kids changing classes for different subjects. Mr. Burns said they have not made a decision about this going forward. He will work with the 5<sup>th</sup> grade team to analyze how successful it was for students.

The group also discussed some of the enrichments that were available to the 3<sup>rd</sup> grade this year.

Dates for a couple different spring concerts/performances will be clarified and distributed.

The group also discussed some issues with the late distribution of Friday folder materials.

Mr. Burns mentioned that he and the PTA leadership are looking into better ways to track PTA events and use of the school through the office.

The group also discussed the bi-weekly progress communication folder. Mr. Burns is going to get feedback from both staff and teachers to refine that process.

After Mr. Burns finished his updates, elections for the 2019-2020 PTA Board were held. A motion to accept the slate as nominated was made, seconded, voted on and approved. Next year's officers will be:

President: Rachel Schiffenbauer

Treasurer: Trisha Armstrong

Secretary: Tiffany Lim

Vice President (Social Activities): Crystal Hillard

Vice President (Fundraising): Michelle Levit

Trisha (Treasurer) gave the financial update. We are doing well overall for the year and are basically meeting the projected budget. Checks for assemblies and the 5<sup>th</sup> grade activities went out this month as well as the support for STEM night. The yearbook is pre-paid but if people still want to get one, there will be some for sale in the office. Trisha reminded everyone that even little amounts are nice to receive so remember to donate box tops for education. She will put together a proposed budget for next year for the June meeting to allow operation in the fall until the final budget is passed.

The group discussed the pros and cons of having food trucks come to school events (as opposed to selling food). While the PTA has traditionally made a profit from selling food, volunteers have not been plentiful and food trucks obviously cut down on the need for volunteers.

The group discussed some possible changes for the draft budget.

Rachel reminded the group that the Talent Show is this Friday, May 10<sup>th</sup>. Vivian pointed out that we will need a Talent Show coordinator for next year.

Kara and Michelle (Fundraising) gave updates. Books bought with Scholastic dollars were distributed to the students. Carnival planning is moving along; parent volunteers are still very much needed. Please consider helping. The Carnival has been moved to Sunday afternoon and will be in the gym if there is rain. A reminder will go out about the silent auction that will take place at the Carnival.

The last restaurant night of the year will be at the Aspen Hill Panera on June 3<sup>rd</sup>.

Rachel told the group that the PTA will be putting out an end-of-the-year survey. She also mentioned an MCCPTA Parent Engagement Survey that she will send out over the listserv. Please consider taking this as well.

Teacher Appreciation Week is this week. PTA sponsored a breakfast and snack cart yesterday and is providing small gifts each day. There will also be Villa Maya for lunch on Friday. Rachel has set up an appreciation station in the atrium where kids can write notes or cards to teachers.

Pam Costner from Wood PTA spoke briefly about some of next year's planned fundraising activities and gave out handouts about communications at Wood.

Meeting adjourned at 7:58.